



Pre-Award Subrecipient Profile

Section A: Proposal Information

Name of PBRC PI:

Prime Sponsor:

Program Announcement Number:

Proposal Due Date:

Project Title:

Project Period Dates: _____ to _____

Please submit form no later than:

Section B: Subrecipient Eligibility

Is your organization or your organization's principals presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction by any federal department or agency?

Yes

No

If yes, please skip the rest of the questionnaire, and return it to grants@pbrc.edu.

Section C: Subrecipient Organization Information

1. Basic Information

Subrecipient Legal Name:

Address:

DUNS Number:

EIN:

Congressional District

Registered in SAM?

Yes

No

Expiration Date of Current Registration:

2. Subrecipient Contact Information

Subrecipient Investigator

Name:

Address:

Telephone:

Email:

eRA Commons:

Financial Contact

Name:

Address:

Telephone:

Email:

Administrative Contact

Name:

Address:

Telephone:

Email:

Authorized Official

Name:

Address:

Telephone:

Email:

Section D: Subrecipient Package

Please provide the following:

1. Detailed budget (sponsor-specific forms may be required)
2. Budget justification
3. Scope of work
4. Federally negotiated rate agreement
- 5.
- 6.
- 7.
- 8.

Section E: Authorized Representative Approval

By signing below, the authorized representative certifies the following:

1. The subrecipient has an FCOI policy that conforms to 45 CFR Part 94 and 42 CFR Part 50, Subpart F and will monitor each person defined as Investigator whether paid or unpaid for FCOI and report to PBRC prior to participation on the research project any identified FCOI(s) related to the award;
2. To the best of the subrecipient's knowledge, all financial disclosures have been made related to the activities that may be funded by or through a resulting agreement, and required by the FCOI policy; and all identified FCOI(s) have been satisfactorily managed, reduced, or eliminated in accordance with the FCOI policy prior to an expenditures under any resultant agreement;
3. To the best of the subrecipient's knowledge, all information submitted on this form, or attached for submission to PBRC, is accurate and complete.

Signature _____

Date _____

Printed Name _____